

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
**Board of Zoning Adjustment**



October 10, 2017

Brandon Todd – Ward 4  
Council of District of Columbia  
Pennsylvania Avenue, N.W.  
Room 105  
Washington, D.C. 20004

**Re: BZA Appeal No. 19632**

**REFERRAL MEMORANDUM AND NOTICE OF PUBLIC HEARING**

Dear Councilmember:

An individual, organization, or ANC is alleging an error in the determination or decision made by an administrative officer in the administration or enforcement of the Zoning Regulations of the District of Columbia (Regulations) regarding property within your ward's boundaries. This appeal was filed on September 13, 2017 through the Interactive Zoning Information System (IZIS).

You are hereby notified that on **Wednesday, November 29, 2017 at 9:30 am**, at the Jerrily R. Kress Memorial Hearing Room, One Judiciary Square, at 441 4<sup>th</sup> Street N.W., Suite 220 South, Washington, D.C., 20001, a public hearing will commence concerning the following appeal:

**Appeal of AMT-Varnum, LLC**, pursuant to 11 DCMR Subtitle Y § 302, from the decision made on August 23, 2017 by the Zoning Administrator, Department of Consumer and Regulatory Affairs, to deny building permit B1611940, to construct a new, three-story flat in the RF-1 Zone at premises 1523 Varnum Street, NW. (Square 2698, Lot 46).

**HOW TO FAMILIARIZE YOURSELF WITH THE CASE**

In order to review exhibits in the case, follow these steps:

- Visit the Office of Zoning (OZ) website at <http://dcoz.dc.gov>
- Under “Services”, click on “Interactive Zoning Information System”.
- Click on “Go to Case Records”.
- Enter the BZA appeal number indicated above and click the search button.
- The search results should produce the case on the right. Click “View Details”.
- Click “View Full Log”.
- This list comprises the full record in the case. Simply click “View” on any document you wish to see, and it will open a PDF document in a separate window.

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441 4<sup>th</sup> Street, N.W., Suite 200/210-S, Washington, D.C. 20001

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Board of Zoning Adjustment  
District of Columbia  
CASE NO.19632  
EXHIBIT NO.10

**HOW TO PARTICIPATE IN THE CASE**

If you wish to participate in the case, you may submit a letter in support or opposition into the record, or appear as a witness to testify at the public hearing. Visit the Interactive Zoning Information System (IZIS) on our website at <https://app.dcoz.dc.gov/Login.aspx> to make a submission. You will need to create a username and password if you have not done so already.

If you have questions about this appeal, please call OZ at 202-727-6311 and refer to the BZA appeal number listed at the top of the notice.

SINCERELY,

A handwritten signature in black ink that reads "Clifford W. Moy". The signature is written in a cursive style with a long, sweeping tail on the letter "y".

**CLIFFORD W. MOY**  
**Secretary, Board of Zoning Adjustment**  
**Office of Zoning**